

# The Southern African Institute of Government Auditors Public Finance Management Programme

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**A Portfolio of Short  
Courses for the  
public sector**



**SAIGA**

ADVANCING AUDITING AND ACCOUNTABILITY

Short courses designed for national & provincial departments, local authorities and public entities

## Short Courses:

The short courses listed below form part of the official Public Finance Management Programme™ of SAIGA's Public Finance Management Academy™. This page is designed to provide a quick overview of available short courses, costs and dates. Should you wish to obtain more information on the contents of a certain course, visit our website: [www.saiga.co.za](http://www.saiga.co.za) On-line registration facilities are available at the bottom of the web page containing full details of the course.



## Venue:

The short courses are presented at various venues in Pretoria (all courses start at 08:30).

Public Finance Management Programme™: Name of short course	Duration: days	Cost excl VAT	VAT 14%	Cost incl VAT	Scheduled dates 2012
Public Finance Management Act Course  <i>The Foundation Course</i>	3	5,800.00	812.00	6,612.00	05 to 07 March 2012 12 to 14 June 2012 10 to 12 October 2012
Public Financial Management for Non-Financial Managers (Fin for Non-Fin)	4	5,450.00	763.00	6,213.00	12 to 15 March 2012 14 to 17 August 2012
Internal Control & Risk Management (ICRM)	4	5,400.00	756.00	6,156.00	22 to 25 May 2012 23 to 26 July 2012 16 to 19 October 2012
Supply Chain Management (SCM)	4	5,350.00	749.00	6,099.00	23 to 26 April 2012 20 to 23 August 2012 06 to 09 November 2012
REAL Management (Revenue, Expend., Assets & Liabilities)	5	6,350.00	889.00	7,239.00	21 to 25 May 2012 22 to 26 October 2012
Internal Audit & Governance * price includes the Internal Auditors Standards Handbook	5	7,650.00*	1,071.00	8,721.00	14 to 18 May 2012 15 to 19 October 2012



The SAIGA Portfolio of Short Courses is presented by applying SAIGA's unique STEPs™ approach (Skills Transfer & Educational Programmes)



Public Finance Management Programme™: Name of short course	Duration: days	Cost excl VAT	VAT 14%	Cost incl VAT	Scheduled dates 2012
Performance Management in terms of the PFMA	5	6,400.00	896.00	7,296.00	11 to 15 June 2012 12 to 16 November 2012
Preventing, Detecting and Managing Fraud Course (including Fraud Prevention Plans)	4	5,700.00	798.00	6,498.00	18 to 21 June 2012 11 to 14 September 2012
Risk & Internal Control Assessment (including CSA)	3	4,100.00	574.00	4,674.00	28 to 30 August 2012
Performance Evaluation and Reporting (Managing the 3 Es) (efficiency, effectiveness & economy)	3	4,700.00	658.00	5,358.00	25 to 27 September 2012
Audit Committees in the public sector	1	1,300.00	182.00	1,482.00	06 June 2012 24 October 2012
Effective Writing Skills (reports, letters, emails, memos)	4	5,500.00	770.00	6,270.00	05 to 08 June 2012 10 to 13 September 2012
Preparing Annual Financial Statements for the year ended 31 March 2012 (national and provincial departments)	2	3,750.00	525.00	4,275.00	13 & 14 March 2012 18 & 19 April 2012

## A Portfolio of Short Courses for the public sector

*SAIGA can deliver!*

Detail brochures which contain more information, such as the course contents, etc. are available for each course. Contact the SAIGA Secretariat for more information or registration forms or visit our website:  
[www.saiga.co.za](http://www.saiga.co.za)



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